

**Program Review
Basic Law Enforcement Training
2008-2009**

Executive Summary (TBD)

In general, our program review seeks to provide an objective assessment of the extent to which students desiring a certificate in Basic Law Enforcement Training (BLET) are succeeding in their educational goals. This review contains the following sections:

Section One: Program Profile (beginning on page 1), including the BLET program's mission/purpose, information on faculty and students, resources, services, general information on organizations served by the program, institutions to which students may transfer, and significant developments since the last evaluation;

Section Two: Program Content (page 10), including the program's definition, curriculum and course work, testing/remedial work, and instructional modalities;

Section Three: Outcomes (page 14), including identification, administrative, program, student learning outcomes, and follow-up;

Section Four: Need for Change (page 15), including strengths, weaknesses, recommendations, strategies, and one year follow-up; and,

Section Five: Future Issues: (page 16), including anticipated needs, market trends, resource requirements, and future plans.

Section One: Program Profile

A. The Mission/Purpose

Basic Law Enforcement Training (BLET) is designed to give students essential skills required for entry-level employment as law enforcement officers with state, county, or municipal governments, or private enterprise.





This program utilizes State-commission-mandated topics and methods of instruction. General subjects include, but are not limited to, criminal, juvenile, civil, traffic, and alcoholic beverage laws; investigative, patrol, custody, and court procedures; emergency responses, and ethics and community relations.

Successful graduates receive a curriculum certificate and are qualified to take certification examinations mandated by the North Carolina Criminal Justice Education and Training Standards Commission and/or the North Carolina Sheriffs' Education and Training Standards Commission.

B. The Faculty

The faculty is comprised of a full time Curriculum Coordinator/instructor and adjunct instructors as needed. The following is a brief description of the coordinators credentials, accomplishments and professional development activities.

Joseph Rufra

Education

AAS Criminal Justice Carteret Community College
BS Mount Olive College

Professional Certifications

Law Enforcement Instructor Certification
Officer Atlantic Beach Police Department
Civil Deputy Carteret County Sheriffs' Department

Professional Development

24 hours Law Enforcement In-Service per year
Institutional Effectiveness Seminar 2007
Learning Outcomes Seminar 2007

All adjunct instructors have Instructor Certification through North Carolina Criminal Justice Education, Training and Standards Commission

Those instructors who are not Law Enforcement Officers have an Instructor Certification in either Law (JD) or First Responder awarded by North Carolina Criminal Justice Education, Training and Standards Commission.

C. The Students

<i>Enrollment</i>	<i>Fall 03</i>	<i>Fall 04</i>	<i>Fall 05</i>	<i>Fall 06</i>	<i>Fall 07</i>
	25	17	20	12	17

<i>Age</i>		<i><25</i>	<i>25-34</i>	<i>35-44</i>	<i>45-54</i>	<i>55+</i>
<i>Fall 03</i>	<i>Count</i>	11	10	4	0	0
	<i>Percent</i>	44.00%	40.00%	16.00%	0.00%	0.00%
<i>Fall 04</i>	<i>Count</i>	9	5	1	2	0
	<i>Percent</i>	52.94%	29.41%	5.88%	11.76%	0.00%
<i>Fall 05</i>	<i>Count</i>	8	9	2	1	0
	<i>Percent</i>	40.00%	45.00%	10.00%	5.00%	0.00%
<i>Fall 06</i>	<i>Count</i>	7	5	0	0	0
	<i>Percent</i>	58.33%	41.67%	0.00%	0.00%	0.00%
<i>Fall 07</i>	<i>Count</i>	9	4	3	1	0
	<i>Percent</i>	52.94%	23.53%	17.65%	5.88%	0.00%

<i>Gender</i>		<i>Male</i>	<i>Female</i>
<i>Fall 03</i>	<i>Count</i>	22	3
	<i>Percent</i>	88.00%	12.00%
<i>Fall 04</i>	<i>Count</i>	13	4
	<i>Percent</i>	76.47%	23.53%
<i>Fall 05</i>	<i>Count</i>	18	2
	<i>Percent</i>	90.00%	10.00%
<i>Fall 06</i>	<i>Count</i>	10	2
	<i>Percent</i>	83.33%	16.67%
<i>Fall 07</i>	<i>Count</i>	13	4
	<i>Percent</i>	76.47%	23.53%

<i>Race</i>		<i>White</i>	<i>Black</i>	<i>Indian</i>	<i>Hispanic</i>	<i>Asian</i>	<i>Other</i>
<i>Fall 03</i>	<i>Count</i>	22	3	0	0	0	0
	<i>Percent</i>	88.00%	12.00%	0.00%	0.00%	0.00%	0.00%
<i>Fall 04</i>	<i>Count</i>	15	2	0	0	0	0
	<i>Percent</i>	88.24%	11.76%	0.00%	0.00%	0.00%	0.00%
<i>Fall 05</i>	<i>Count</i>	17	1	0	2	0	0

	Percent	85.00%	5.00%	0.00%	10.00%	0.00%	0.00%
Fall 06	Count	11	0	1	0	0	0
	Percent	91.67%	0.00%	8.33%	0.00%	0.00%	0.00%
Fall 07	Count	16	0	0	1	0	0
	Percent	94.12%	0.00%	0.00%	5.88%	0.00%	0.00%

County of Residence										
Area	Fall 03		Fall 04		Fall 05		Fall 06		Fall 07	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
Carteret	16	64.00%	12	70.59%	14	70.00%	10	83.33%	9	52.94%
Craven	6	24.00%	4	23.53%	2	10.00%	0	0.00%	7	41.18%
Onslow	2	8.00%	1	5.88%	4	20.00%	2	16.67%	1	5.88%
Other	1	4.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Carteret County Cities										
Area	Fall 03		Fall 04		Fall 05		Fall 06		Fall 07	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
Atlantic Beach	1	6.25%	0	0.00%	1	7.14%	0	0.00%	0	0.00%
Beaufort	0	0.00%	1	8.33%	2	14.29%	0	0.00%	1	11.11%
Down East	0	0.00%	0	0.00%	1	7.14%	0	0.00%	1	11.11%
Emerald Isle	1	6.25%	0	0.00%	0	0.00%	0	0.00%	1	11.11%
Morehead City	5	31.25%	6	50.00%	2	14.29%	3	30.00%	3	33.33%
Newport	8	50.00%	4	33.33%	7	50.00%	4	40.00%	3	33.33%
Salter Path	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Stella	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cape Carteret	1	6.25%	1	8.33%	1	7.14%	3	30.00%	0	0.00%
Cedar Point	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Downtown										
Area	Fall 03		Fall 04		Fall 05		Fall 06		Fall 07	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
Atlantic	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cedar Island	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Davis	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Gloucester	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Harkers Island	0	0.00%	0	0.00%	1	100.00%	0	0.00%	0	0.00%
Marshallberg	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Sea Level	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	100.00%
Smyrna	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Stacy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Williston	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

<i>Credit Hrs.</i>		<i>Full-time</i>	<i>Part-time</i>
<i>Fall 03</i>	<i>Count</i>	25	0
	<i>Percent</i>	100.00%	0.00%
<i>Fall 04</i>	<i>Count</i>	17	0
	<i>Percent</i>	100.00%	0.00%
<i>Fall 05</i>	<i>Count</i>	19	1
	<i>Percent</i>	95.00%	5.00%
<i>Fall 06</i>	<i>Count</i>	9	3
	<i>Percent</i>	75.00%	25.00%
<i>Fall 07</i>	<i>Count</i>	17	0
	<i>Percent</i>	100.00%	0.00%

		<i>Returning</i>	<i>Entering</i>
<i>Fall 03</i>	<i>Count</i>	1	24
	<i>Percent</i>	4.00%	96.00%
<i>Fall 04</i>	<i>Count</i>	2	15
	<i>Percent</i>	11.76%	88.24%
<i>Fall 05</i>	<i>Count</i>	2	18
	<i>Percent</i>	10.00%	90.00%
<i>Fall 06</i>	<i>Count</i>	1	11
	<i>Percent</i>	8.33%	91.67%
<i>Fall 07</i>	<i>Count</i>	1	16
	<i>Percent</i>	5.88%	94.12%

		<i>H.S. Grad</i>	<i>GED</i>	<i>Adult H.S.</i>
<i>Fall 03</i>	<i>Count</i>	21	3	1
	<i>Percent</i>	84.00%	12.00%	4.00%
<i>Fall 04</i>	<i>Count</i>	11	6	0
	<i>Percent</i>	64.71%	35.29%	0.00%
<i>Fall 05</i>	<i>Count</i>	15	3	2
	<i>Percent</i>	75.00%	15.00%	10.00%
<i>Fall 06</i>	<i>Count</i>	10	1	0
	<i>Percent</i>	90.91%	9.09%	0.00%
<i>Fall 07</i>	<i>Count</i>	11	3	1
	<i>Percent</i>	73.33%	20.00%	6.67%

<i>Currently Enrolled in a Developmental Class</i>				
		<i>Dev.</i>	<i>Non-Dev.</i>	
<i>Fall 03</i>	<i>Count</i>	0	25	
	<i>Percent</i>	0.00%	100.00%	
<i>Fall 04</i>	<i>Count</i>	0	17	

	Percent	0.00%	100.00%	
Fall 05	Count	0	20	
	Percent	0.00%	100.00%	
Fall 06	Count	1	11	
	Percent	8.33%	91.67%	
Fall 07	Count	0	17	
	Percent	0.00%	100.00%	
		Reading	Math	English
Fall 03	Count	0	0	0
	Percent	0.00%	0.00%	0.00%
Fall 04	Count	0	0	0
	Percent	0.00%	0.00%	0.00%
Fall 05	Count	0	0	0
	Percent	0.00%	0.00%	0.00%
Fall 06	Count	0	1	0
	Percent	0.00%	8.33%	0.00%
Fall 07	Count	0	0	0

a. The data suggests that the demographics of enrollees has not changed significantly over time. The ratio of male to female has remained relatively constant at about 3:1. The age of enrollees under 25 accounts for more than half and 75% of the enrollees are under the age of 35. With respect to race, better than 90% of the enrollees are identified as Caucasian with incidental enrollment of other races. This indicates that greater recruiting efforts need to be made with respect to increasing minority enrollment.

D. Resources & Services

1. Support Personnel

There is one half-time secretary for BLET

2. Classroom Facilities

The BLET building has two classrooms which adequately accommodate 24 students each, both of which meet or exceed the prescribed standards of the North Carolina Criminal Justice Standards Commission. The building has a mock house which is used for searches, and domestic violence scenarios. Also contained within the building is a makeshift bar utilized for training purposes. A 4000 square foot gym equipped with weight training devices, mats, and an exercise area is located in the back of the building.

a. Other facilities

1. Outside exercise area

An outside area set up to accommodate the Police Officers Physical Fitness Course is on campus for use by the students under an instructor's supervision.

2. Pistol Range

A Police Officer's shooting range is located off campus approximately 6 miles away and leased to the college, where students are taught fundamentals of marksmanship.

3. Driving Range

The college has an agreement with the local airport to use a portion of the concreted area for driver training.

3. Library Collection

Databases:

The library has the following databases:

SIRS (Government Reporter)—This is a valuable source for current and historic government documents.

NC Live—NC Live has a Legal category. There is also a test preparation database entitled Learning Express Library. This database has practice tests for different areas of law enforcement. NC Live and SIRS are available anywhere on campus. They are also accessible from home, using a password. The passwords are available through the library.

Liebert Online Database (Available on CCC campus only) Liebert is a full text searchable bibliographic database to articles from more than sixty journals. See the LAW section under "Browse by Discipline".

Instructional Audiovisual Materials:

The library has a large collection of instructional audiovisual materials for faculty or staff use. These are located in the closed stacks area behind the circulation desk. Faculty and staff are welcome to go into this area to find what they need. The materials are arranged by subject on the shelves. A list of these materials may also be viewed by subject in our library catalog. All instructional AV materials must be checked out on your library account. Instructional AV materials for Criminal Justice are grouped under the subject heading LAW.

Library Collections:

The library collection includes both reference and circulating materials. The Library of Congress call numbers for Criminal Justice are HV6001-HV9960. Our students have access to the Law Library which is approved by the American Bar Association which is housed at the college's library. All students have access to West Law which is an on-line legal research service available on-campus at the college's library.

Library Website:

Library services and resources can be accessed online through the library's website at: www.carteret.edu/library.

Periodicals:

The library has subscriptions to various magazines, newspapers, and professional journals. The latest issues can be found in the reading area of the library. Back issues are also available for many titles. (See also Databases)

Research Guides:

Research guides are available on the library webpage for the subject areas covered by classes and curriculums here at Carteret Community College. Research guides are listings of books, reference materials, journals and online sites available through the library. A **Criminal Justice and Law Enforcement Research Guide** (Exhibit Section 1-D-3-1) has been provided in this packet.

SERVICES

Bibliography Services:

The library provides bibliography services upon request for any faculty needing a list of library books, videos, periodicals, etc. in their subject area. Please contact Tara Guthrie if you need such a list for program re-accreditation, program review, library collection evaluation, or personal use.

Collection Development and Evaluation:

The library accepts requests from faculty and staff for new library materials. Requests for curriculum materials receive first priority in purchasing. All new purchases are subject to available funding. After new materials are received and processed, notifications are sent via e-mail. To make a request for purchasing new books and AV materials, please contact Tara Guthrie. Please prioritize multiple purchase requests. A **Library Materials Request Form** (Exhibit Section 1-D-3-2) is available for requesting materials.

Curriculum Area Coordinators, or their designee, are responsible for regularly evaluating the library's collections for their subject area. This involves reviewing the library's books, reference books, instructional videos, and periodicals to determine if the materials are up-to-date and meet curriculum needs. Once the collection is evaluated, a **Library Collection Evaluation Form** (Exhibit Section 1-D-3-3) should be completed and turned in to Tara Guthrie. Requests for new materials to strengthen any weak areas in the collection can be made at this time. Old materials may also be pulled to be withdrawn from the collection. Evaluations may be done by examining the materials in the library, or by reviewing a list of the materials provided through our bibliography services. Contact Tara Guthrie for more information.

Extended Checkout Periods for Faculty/Staff:

Faculty and staff may check out books from the library's main book collection for six weeks. Instructional AV materials may also be checked out for six weeks. If a longer checkout period is needed for books or instructional AV, please contact Annette Davis and a semester or a year checkout can be arranged. Reference books may be checked out for one day. Checkout periods on all other library

materials, such as best sellers, movies, and audio books, are the same as for all library patrons.

Interlibrary Loan (ILL) Services:

The library borrows materials from other libraries for your personal or professional interests through interlibrary loan. An **ILL Agreement Form** (Exhibit Section 1-D-3-4) must be completed prior to requesting materials for the first time, and an **ILL Request Form** (book form-Exhibit Section 1-D-3-5 and periodical form-Exhibit Section 1-D-3-6) is completed for each item being requested. These should be submitted to Annette Davis.

Library Skills Classes:

The library provides class instruction in the use of the library's online catalog, electronic databases, and general library use. To schedule your class for an instruction session, contact Tara Guthrie. Please provide your name and phone number, the course name and number, number of students, proposed date and time for the session, which resources you wish to have taught, and if the library skills exercise is desired. The library skills exercise provides independent practice on the concepts and skills taught in the class session. You may schedule one or two sessions for your students. Please contact the library at least two days in advance to schedule your class. Classes are also welcome in the library for study and research when scheduled in advance.

Online Tutorials:

Online tutorials can be accessed via the library's website at www.carteret.edu/library. There are tutorials on the following topics:

Searching the Library Catalog
Using the Library of Congress Classification System
Searching NC Live and SIRS
Using the Internet
Evaluating Websites
Citing Electronic Sources
Citing Using the APA and MLA Formats

Reserve Materials:

Faculty may place library or personal materials on reserve for student use. Reserves are held at the circulation desk. To place items on reserve, a **Reserve Request Form** (Exhibit Section 1-D-3-7) must be completed at the circulation desk for each item, and the item and form submitted to either Susan Hopkins or Annette Davis. Please allow 48 hours for processing reserves.

3. Equipment and Supplies

Basic Law Enforcement Training equipment includes equipment such as vehicles, weapons, handcuffs, specialized restraint devices, riot shields/helmets, batons of all types, metal detectors, night vision goggles, uniforms, radios, various weight equipment, wrestling mats, and other equipment. Much of the equipment is donated by local police departments/Sheriffs' department. We also avail ourselves of the mini-grants the CCC Foundation offers yearly. In the recent past we have obtained wrestling mats, night goggles, steel targets and weapons as a result of applying for mini-grants. In the recent past, local departments have donated four police vehicles, weights, radios and uniforms. Students are issued uniforms at no cost which were donated by local departments.

E. General

1. Specific industries or businesses served by the program

Basic Law Enforcement Training feeds local departments, State Bureau of Investigation, NC Alcohol Law Enforcement, NCHighway Patrol, and Police across the state. In addition, many graduates go on to federal agencies such as FBI, Homeland Security, Secret Service, and others.

2. Institutions to which your current students transfer

Many of the BLET students go on to earn their AA degree in Criminal Justice Technology here at Carteret Community College.

3. Significant developments since the last evaluation

Since the last evaluation BLET has undergone many changes. The hours were increased from 576 to the present of 624. Various class modules were lengthened, and two new class modules in Anti-Terrorism and Rapid Deployment were added.

Section Two: Program Content

A. Definition of Program

Course Description

This course covers the basic skills and knowledge needed for entry-level employment as a law enforcement officer in North Carolina. Topics are divided into general units of study: legal,

patrol duties, law enforcement communications, investigations, practical application and sheriff-specific. Upon successful completion, the student will be able to demonstrate competence in the topics and areas required for the state comprehensive certification examination. This is a certificate-level course.

Degree Requirements

The 624 contact hours include 54 hours of physical training. A physical examination is required before entering the course. Emphasis *before* class begins should be on running, sit-ups, and push-ups. The applicant must be at least 20 years of age (may be waived if the student will turn 20 before end of semester). The applicant must possess a high school diploma or equivalent, and have no felony or serious misdemeanor convictions.

Program Description and Methods of Study Employment Opportunities Program Curriculum

Basic Law Enforcement Training is designed to give students essential skills required for entry level employment as law enforcement officers with state, county or municipal governments, or with private enterprise. It is para-military in nature to facilitate a smooth transition into police work. This 19 semester hour program utilizes State commission mandated topics and methods of instruction. Successful graduates receive a curriculum certificate and are qualified to take certification examinations mandated by the North Carolina Criminal Justice Education and Training Standards Commission and/ North Carolina Sheriff's Education and Training Standards Commission. The Basic Law Enforcement Training (BLET) program is taught at night to accommodate the work schedule of the adult learner. Classes are held from 6 pm-11 pm, Monday through Thursday and on Saturday from 8 am-5 pm. Instructors in the program are either attorneys or police officers with a great deal of practical experience in the subject matter they teach. BLET classes are taught using a variety of methods, including, but not limited to, traditional lecture format, discussion, simulations, role playing, and practical exercise. Special emphasis is placed on practical skills required of police officers in the workplace. Basic Law Enforcement Training is taught in six units. These are:

- Legal
- Patrol Duties
- Law Enforcement Communications
- Investigations
- Practical Applications
- Sheriff's Specific

These units are further broken down into 32 separate lessons that range from four to fifty four (54) hours each. They are:

- Physical Fitness Training--54 hrs.
- Ethics for Professional Law Enforcement--4 hrs.
- Arrest, Search & Seizure/Constitutional Law--28 hrs.

- Elements of Criminal Law--24 hrs.
- Communication Skills for Law Enforcement Officers--8 hrs.

- Law Enforcement Radio Procedures & Information Systems--8 hrs.
- Field Note taking & Report Writing--12 hrs.
- Interviews; Field & In-Custody--16 hrs.
- Subject Control and Arrest Techniques--40 hrs.
- Juvenile Laws & Procedures--8 hrs.
- Fingerprinting & Photographing Arrestees--6 hrs.
- Dealing with Victims and the Public--10 hrs.
- Firearms--48 hrs.
- Criminal Investigation--32 hrs.
- ABC Laws & Procedures--4 hrs.
- Motor Vehicle Law--20 hrs.
- Law Enforcement Driver Training--40 hrs.
- Crime Prevention Techniques--6 hrs.
- First Responder--40 hrs.
- Domestic Violence Response--12 hrs.
- Controlled Substances--10 hrs.
- Techniques of Traffic Law Enforcement--24 hrs.
- In-Custody Transportation --8 hrs.
- Traffic Crash Investigation--20 hrs.
- Explosives & Hazardous Materials Emergencies.--12 hrs.
- Individuals with Mental Illness & Mental Retardation--8 hrs.
- Crowd Management--12 hrs.
- Preparing for Court & Testifying in Court--12 hrs.
- Patrol Techniques--20 hrs.
- Anti-Terrorism--4 hours
- Rapid Deployment--8 hours
- Sheriff's Responsibilities:
- Detention Duties--4 hrs.
- Court Duties-- 6 hrs.
- Civil Process--24 hrs.

B. External Accreditation:

Yes. The BLET Program is accredited by the North Carolina Criminal Justice Education and Training Standards commission. This accreditation is completed every five years. The last accreditation visit was in 2007. A post delivery report is submitted after each graduating class.

C. Innovations:

Two new classes have been added to address Law Enforcement concerns in the 21st century. These are Active Shooter, which addresses tactics to use when responding to an active shooter at a school or business and Anti-Terrorism, which discusses extremist, both foreign and domestic.

D. Testing and Remedial Work:

Prior to being admitted to the program all applicants must pass a reading test as required by NC Criminal Justice and Training Standards Division.

Testing is done at the end of each of the 32 blocks of instruction. If a student fails a block, he or she is remediated and re-tested. If the student fails the second test, they have a deficiency and must make up that work in the next course offering. Once a student exceeds three deficiencies they are expelled from the program. After the 32 blocks are taught and tested, each instructor comes in and reviews their material before the state certification test is administered.

E. Evaluate Instructional Modalities

Instructors in the program are either attorneys or police officers with a great deal of practical experience in the subject matter they teach. BLET classes are taught using a variety of methods, including, but not limited to, traditional lecture format, discussion, simulations, role playing, and practical exercise.

Current students evaluate the instructor and materials for each block in BLET by survey. There is also a graduate survey which assesses the quality of instruction and the quality of the program as a whole.

Instructors are evaluated by the director. Evaluations are kept on file to gauge the Instructors improvement.

F. Funding for curricular changes or offerings

Certificate Full Time Faculty	\$49,107.00
Certificate Part Time Faculty	\$45,098.00
Certificate Social Security	\$7,202.00
Certificate Retirement	\$3,659.00
Certificate Medical Insurance	\$763.00
Certificate Instructional Supplies	\$6,758.00
Certificate Office Supplies	\$400.00
Certificate Other Supplies	\$118.00
Certificate In-State Lodging	\$189.00
Certificate In-State Meals	\$65.00
Certificate Registration Fees	\$75.00
Certificate Equipment Repairs	\$433.00
Certificate Motor Vehicle Repairs	\$2,176.00
Certificate Subscriptions	\$256.00
State Unrestricted Totals	\$116,299.00

Section Three: Outcomes

A. Process of Identifying Outcomes

The instructors within the BLET program and Curriculum Coordinator of BLET worked on proposed outcomes. The proposed outcomes were then presented to the Advisory Board of BLET. The Advisory Board approved the outcomes as currently written.

B. Administrative Outcomes and Results of Measures

2008-2009

1. To maintain Training and Standards certification by meeting the state requirements for BLET training as set forth in the rules and regulations promulgated by the North Carolina Department of Justice contained in Title 12 of the North Carolina Administrative Code.

This will be assessed by approval every five years by the North Carolina Training and Standards Commission including all compliance requests and on-spot inspections by Training and Standards representatives to ensure compliance with rules and regulations.

2. To increase flexibility in training schedules by complying with the rules and regulations for physical training in providing personal hygiene facilities as required. (If there are no shower facilities students must have physical fitness as the last class of the evening)

This will be assessed by a 90% student satisfaction with the training schedule on the current student survey.

C. Program Outcomes and Results of Measures

2008/2009

1. 85% of graduates will pass the certification exam on the first attempt.

This will be assessed by the data provided by Training and Standards.

2. To increase the number of graduates who initiate a course of study for a two year degree within six months of graduation.

This will be assessed by data provided by the graduate survey.

D. Student Learning Outcomes (program level) and Results of Measures

1. 90% of the students will pass the skill portion (Fixed Radius, Day/Night Pursuit, Precision, Day/Night Emergency Response & Evasive action) of Law Enforcement Driver Training with a score of 70% or better.

This will be assessed by checking the rubric on each student.

2. 90% of the students will pass the Police officers Physical abilities Test, utilizing proper technique (Push ups & Sit ups) on all exercises in a time of 7 minutes, 20 seconds

This will be assessed by checking the rubric on each student.

3. 90% of the students, utilizing proper shooting techniques (Sight Alignment, Sight Picture, Trigger Squeeze) and safety (Keeping weapon pointed in safe direction at all times), pass the practical application portion of Firearms with a score of 70% or better.

This will be assessed by checking the rubric on each student.

E. Follow up of Students

Not Applicable

Section Four: Need for Change

A. Strengths

The BLET program enjoys great support from local law enforcement agencies in the area. We are one of the few law enforcement training facilities that have a complete house built within the facility with which to do searches/scenario's. The program has experienced instructors who have vast experience in the field. The SWOT Analysis also identified the instructors as a strength.

B. Weaknesses

Weaknesses identified from the program level outcomes were identified as the following: On the Law Enforcement Driving practical application portion, although the benchmark was met (90% pass) the Evasive Action portion of the test proved to have some problems. Numerous students had to be remediated in order to pass that portion. On the physical abilities test the benchmark (90% pass) was also met however the sit-ups were identified as the weakest portion. On the practical application of the Firearms the benchmark (90% pass) was met although the students had the most problems with the prone position. The SWOT Analysis identified writing skills as a weakness of rookie police officers.

C. Recommendations

A greater emphasis will be placed on the three identified as weak areas in the above paragraph

D. Strategies

Students will given immediate action drills in order to hone their skills on immediate response to a command. More situps will be incorporated in the physical fitness portion in order to raise the overall score and more time will be spent utilizing the prone position in order to raise the firearms score.

E. One Year Follow up

Section Five: Future Issues

A. Anticipated Needs

B. Market Trends

The BLET program should continue with strong enrollment numbers especially with the influx of personnel at Cherry Point and Camp Lejeune as well as their dependents.

C. Equipment, Space and Faculty Needs

The 2007 site visit recommended the addition of showers for students post PT. which have been installed but will not be operational until July 2008 with the new budget.

D. Future Plans

